

HACCP-Based SOPs

Employee Food Safety Training Record

Date: _____

Type of Training (Circle one): Fall Conference, CANS Nutrition Bulletin, Chapter Meeting, School In-service, Certification Institute, Other_____

Directions: Use this form to record food safety training provided to employees. Maintain this record for 3 years plus the current year.

Employee Name	Training and Materials Provided
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[illegible]

This form has been modified by Child & Adult Nutrition Services, SD Dept. of Education.